

BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT

LANDSCAPE COMMITTEE AND WORKSHOP

APPROVED MONTHLY COMMITTEE MINUTES

Meeting Date/Time: March 5, 2020 at 3:00 PM with continuance to 3/11/2020 (2:00PM) in the Community Center.

FROM: Rita Castle Smith, Chair and Secretary Committee: Landscape Committee

Attendees: Rita Castle Smith, Laura Filler, Scott Verrill, Paul Fisher (Liaison).

The notice of the meeting was posted as per CDD requirements.

A quorum was established to conduct committee business.

Public comments on March 5 Agenda: A resident attended the meeting to learn about the committee work.

Voted and Recommended Action of the Committee:

1. The committee unanimously approved/adopted the March 5, 2020 revised Agenda.
2. The Committee unanimously waived the reading and approved the February 6, 2020 committee minutes.
3. The committee reviewed and recommended approval of several pending invoices as per Board Liaison request.

Minutes Indicating the status of other priority projects, issues and/or discussion:

UNFINISHED BUSINESS:

-- Landscaping: BrightView (BV) Account Manager participated in the discussions.

--The committee reviewed the status of pending/recent work proposals.

--Monument palm tree trimming. BrightView completed removal of remaining fronds.

--Laura Filler and will work with Ron Simmers (BV) on revising Community Center planting beds (pending) proposal.

- Beds and tree at corner of Boulevard and Palmetto Palm Way discussed. Trees will be trimmed up away from sidewalk.
- Removal of dead shrubs in planting beds is on-going. Rita and Ron to do drive-around and identify areas for replacement work.
- The committee reviewed proposals for sod and mulch replacements. The committee is recommending the install of mulch throughout the community and Chair Smith will develop a proposal for CDD Board review with work to begin ASAP.
- BrightView was instructed to make sure mowing crew complete work at Palmetto Palm green space as part of regular mowing schedule.
- The electrical failures continue at the front gate. Chair Smith will contact Maintenance Supervisor Fred Jones to coordinate work on a permanent fix to the ongoing problems.
- The committee reviewed green space adjacent to Hole # 3 and discussed possible actions.

NEW BUSINESS:

- The committee continued its discussion of the landscape contract renewal and reviewed budget issues. The committee plans to meet throughout the month on FY 2021 budget and contract input.
- The committee reviewed pending BV Invoices and work proposals for payment.

PUBLIC COMMENTS: NONE.

MEETING ADJOURN: The committee voted to continue the meeting until 3/11/2020 and to meet weekly thereafter to work on development of a landscape Request For Proposal (RFP) and associated Scope of Work for a new multi-year landscape contract. The current contract expires September 30, 2020.

Submitted by Rita Castle Smith, Chair.

April 1, 2020